

Office of Civil Surgeon, Sirsa

DISTRICT CIVIL HOSPITAL, SIRSA
HARYANA-125055 PH NO. 01666-240155

ADVERTISEMENT

Applications are invited from eligible candidates to fill the following posts in District Sirsa under the project “**Addiction Treatment Facilities (ATF) in Government Healthcare Settings**”

Posts are purely on a contract basis for a fixed period up to 31.03.2026. The project is funded by the Ministry of Social Justice and Empowerment (MoSJE), Government of India and coordinated by NDDTC, AIIMS.

Application form completed in all respects along with photocopy of all essential qualification certificates and relevant documents (attested/self-attested) must be submitted through **Registered post / Courier to Office of Civil Surgeon Sirsa** before the closing date, i.e. **02-11-2025 by 18-11-2025** In case the closing date is declared as a holiday, the next working day will be considered as the closing day.

After that, no application forms/documents will be accepted, and no separate correspondence in this regard will be entertained by this office. This office will not be responsible for any postal delay.

Candidates are also advised to visit the website of NHM Sirsa i.e. www.nhmsirsa.org regularly for any corrigendum / Notice / update / result etc.

Candidates are also advised to read the instructions carefully before applying for the post.

S.No.	Name of Post	No. of Posts & Cat	Eligibility & Experience & Salary
1	Doctor (Medical Officer)	UR-1	Essential Qualification: - <ol style="list-style-type: none"> 1) MBBS from a Recognized institution along with Medical Council registration (preferably: MD or equivalent qualification in Psychiatry) 2) Age Limit- 18-65 Years 3) Consolidated Salary- Rs. 60000/- per month
2	Nurse	UR-1	Essential Qualification: - <ol style="list-style-type: none"> 1) ANM /GNM/BSc Nursing recognized by the State / national nursing council. 2) Hindi / Sanskrit up to Matric 3) Age Limit- 18-42 Years 4) Consolidated Salary Rs. 20000/- per month
3	Counselor	UR-2	Essential Qualification: - <ol style="list-style-type: none"> 1) Graduate in Psychology/ Social work/ Sociology (preferably: Master's in the above disciplines) 2) Hindi / Sanskrit up to Matric 3) Age Limit- 18-42 Years 4) Consolidated Salary Rs. 20000/- per month

4	Data Manager	UR-1	Essential Qualification: - 1) Graduate (preferably with qualification/ experience in computer applications) 2) Hindi / Sanskrit up to Matric 3) Age Limit- 18-42 Years 4) Consolidated Salary Rs. 15000/- per month
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Important Instructions for candidates: -

- The candidate should give details of all the examinations passed from Matriculation or its equivalent onwards, and mention the total and percentage of marks obtained and maximum marks in each examination. The candidates are advised to attach a self-attested photocopy of essential qualification certificates/diploma/degree / DMC / experience. Certificate / Registration Certificate/ Caste Certificate/ Certificate of Residence proofs with the application form. The application form should be completed in all respects, duly filled in by the candidates in their own handwriting in capital letters and signed by the candidate.
- Bring all relevant original certificates at the time of document verification.
- Applicant can apply for more than one post, mentioning the name of the Scheme/Program for which he/she applied. A Separate Application should be submitted for a separate post and program as mentioned in the advertisement.
- An Incomplete Application form shall be rejected.
- Application fee Rs. 200/- for General category and 100 /- for reserved category. Candidate should submit the above fee in the account as detailed below:-
“Account No.: 36454121591,
IFSC Code: SBIN0011952
Account Holder Name “District Health & family welfare Society, Sirsa (user fee)
Bank name – State Bank of India, Air force Station Sirsa“.
This fee is non Refundable. Candidate Should attach the 2 copies of acknowledgement slip of fee Submitted by him/her with the application form.
Note:- Application fee can be submitted through Any UPI/Google Pay/PaytM, Phone Pay.
If Any candidate who has already paid the fee in Advertisement No.- ATF/SRS/2025/604 dated- 25-09-2025, his/her fee is valid in this advertisement
- If a candidate has passed his/her education from a Private/Deemed University, then he/she has to submit UGC UGC-approved certificate from the University and the Courses for the period of the Degree / Diploma
- Any sort of canvassing or influencing the officers related to the selection and recruitment process would result in the immediate disqualification of the candidate.
- The authority has the right to reject any application if found improper or has misleading information.
- The candidature of the candidate will be purely provisional for all the posts and will be subject to their satisfying the prescribed eligibility conditions. If at any stage before or after joining duty, it is found that the candidate does not fulfil any of the eligibility criteria or information furnished by the candidate is incorrect/false, his/her candidature for the post shall stand cancelled without any notice or reference.
- A person having any criminal case pending against him/her in any court of law will not be eligible to apply for these posts.

11. Any post can be cancelled as per their direction.
 - 1) Experience should be obtained after the essential qualification.
 - 2) Candidates can apply for more than one post, but a separate application will be accepted for each post.
12. Residence proof: Any 3 documents from the below mention list below should be produced to avail weight age for the District Sirsa

List of Documents for Proof of Address (residential proof) (Any Three)

- 1 Passport
 - 2 Voter ID card
 - 3 Ration card with Address
 - 4 Caste and Domicile Certificate with address and the photo issued by the State Govt.
 - 5 Parivar Pehchan Patra
 - 6 Electricity Bill (not older than the last three months)
13. Please contact the office of the undersigned from 9:00 AM to 5:00 PM on any working day for any query

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**Civil Surgeon
Sirsa**